



EFSHT ABSTRACT SUBMISSION GUIDELINES

General Guidelines

Previously presented or published work will not be reviewed.

All abstracts must be submitted and presented in English.

You must select your preference for either an oral or a poster presentation. Only top rated abstracts will be accepted for paper presentations.

If your abstract is not selected for an oral presentation you may be offered the option of presenting your work as a poster.

EFSHT is not accepting abstracts for instructional courses or workshops for this congress.

Only abstracts for completed studies or for literature reviews will be reviewed.

The body of the abstract will be limited to 300 words, not including the title or the author names and affiliations.

Acceptance of an abstract does not imply funding or reimbursement of any costs associated with presenting at the congress such as travel, accommodations or registration.

Authors must have **paid registration** before **final acceptance** of an oral or poster presentation. **Only officially accepted abstracts will be published as congress abstracts.**

Early bird registration will remain open until..... to allow authors time to register at these reduced rates following notification of initial abstract acceptance.

The first or second author of the submitted abstract must present the oral presentation.

Poster presentations will have dedicated presentation times during the congress and the presenting author(s) are expected to be present during these times.

Disclosure information **MUST** be provided for any commercial or financial interests. This includes involvement in commercial or financial interests of a study and should be indicated in the abstract and mentioned prior to the work presentation during the congress. A disclosure form will be sent to the submitting author who is responsible to obtain the disclosures from each author listed on the abstract selected after review.

Abstract should fit with one of the following preferred submission categories:

- Listing of congress topics:

EFSHT Abstract Review Criteria and Process

All abstracts must be submitted online. No other method of submission will be accepted.

Each abstract can only be submitted to either the FESSH or EFSHT congress. For each abstract submission you will be prompted to select either FESSH or EFSHT at the time you begin your online abstract submission.

You may submit multiple abstracts to either or both congresses as long as you do not submit the same abstract for the same study to both Federations.

The EFSHT Scientific Committee will review each abstract submitted to EFSHT.

The process of review will be blinded to author(s) name, professional designation, institutional affiliation or country. It is therefore important that no personal, professional designation or institutional identification information be presented within the body of the abstract. Non-blinded abstracts will not be reviewed.

All abstracts will be reviewed on clarity of writing, organization, content and overall contribution to the knowledge base and practice of hand therapy.

Scientific papers:

- report on original research that is clinical, biomechanical or basic science (related to the field of hand therapy or hand surgery) and can be qualitative or quantitative in study design.
- should provide information on the relevant background, research question or purpose study design, methods, outcome measures and analyses, results, conclusions and clinical relevance to hand therapy.

Clinical papers:

- report on innovative programs and professional practices, theoretical and conceptual advances and professional issues (relating to the field of hand therapy or hand surgery).
- should provide information on the background, rationale and purpose as well as the methods and critical analysis used to support the conclusions or results presented with an emphasis on the clinical relevance to hand therapy.

Oral Presentations:

- will be integrated into sessions most closely aligned with the topic area.

All authors will receive timely information about the final oral presentation guidelines, including time allotted for speaking.

Poster Presentations:

- display and highlight new treatment ideas or techniques, individual programs or case study or case series in a visual format. Poster presentations also allow for more informal interactions with congress attendees.

All authors must print and bring their posters with them.

The size of the poster must not exceed the following dimensions: --- x --- cm in "landscape" (or "portrait") format.

All authors will receive timely information about the final poster presentation guidelines, including location or poster board.

References

IFSHT Abstract Submission Guidelines created for the 2013 IFSHT Congress in Delhi (India)
(By courtesy of the IFSHT President Sarah Ewald)

Report from the Eurohand 2008 organizing committee

Report from the Eurohand 2011 organizing committee

EFSHT Scientific Committee Meeting in Oslo May 2011

EFSHT Scientific Committee Meeting in Antwerp 2012