



## Dutch Journal of Hand Therapy

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### **Editorial Board Dutch Journal of Hand Therapy** **Guide- lines for authors, August 2013**

Authors can be invited by the editorial board or present themselves.

Author submits an abstract of the article within two weeks.  
The abstract consists of 100 words maximally and can be used in the article.

The abstract is screened by the editors on relevance.  
After agreement by the editors a contact- editor is assigned to the author.  
The contact- editor stays in contact with the author during the whole process.

A first version of the article is edited by three editors, including the contact- editor (and/ or an external expert). Comments are sent to the author by the contact- editor. Second and following versions are being reviewed by the contact- editor; if necessary by more experts.

The contact- editor decides the moment the article is suitable for publication.  
Author guarantees safeguarding from copyrights of texts, figures, photos and such.

#### **Time path**

Copy for the April edition is to be received before December 1st.  
Copy for the November edition is to be received before July 1st.

#### **Size of article**

Scientific contributions: Maximum of 3000 words, including literature and text of figures.  
Non- scientific contributions: Maximum of 2000 words, including literature and text of figures.  
Report of congress: 750- till maximum of 1000 words.  
Report thesis: Maximum of 600 words.  
Column 'Meet your colleague hand therapist': Maximum of 1000 words, questions included.  
Introduction of new board members: Maximum of one column, photos included.  
Case report: Maximum of 2000 words, including literature and text of figures (see further).

## **Photos**

With numerical notation in the text.

**Delivered separately from the document.**

Preferably in black and white; solution of 300 ppi (1200x1800).

To be sent by mail to the contact- editor.

## **Personal notes**

Name in full of authors and co- authors. Qualifications, profession, e-mail and postal address.

### **An article consists of:**

A brief and concise title (+ optional subtitle),

A summary of 100 words maximum,

An introduction, central part and conclusion.

## **Copy:**

In standard English.

No (or only few) abbreviations.

In case of abbreviations write original term first in full.

## **Literature**

According to the Vancouver-style

With numerical notation in the text.

Titels in the sequence of the text

### *Example*

Carpal tunnel syndrome (1)

(1) Ettema AM, Zhao C, Amadio PC, O'Byrne MM, An KN. Gliding characteristics of flexor tendon and tenosynovium in carpal tunnel syndrome: a pilot study. Clin Anat 2007 Apr;20(3): 292-299

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## **Editorial Board Dutch Journal of Hand Therapy**

### **Guide lines for a case report, August 2013**

#### **Size:**

Maximum of 2000 words

The casus must:

- \* Be interesting / special,
- \* Be critical,
- \* Contain learning moments for the target group,
- \* Show an evident strategy plan,
- \* End with an evaluation and conclusion.

#### **The case report consists of:**

- \* A summary of 100 words maximum,
- \* A catching title and/or subheading,
- \* General patient information,
- \* Diagnosis and prognosis,
- \* History and assessment,
- \* Treatment options and treatment plan,

- \* Treatment process (description of intervention)
- \* Evaluation, conclusion and termination of treatment.

### **Photos**

With numerical notation in the text

Preferably in black and white; solution of 300 ppi (1200x1800).

To be sent by mail to the contact editor.

### **Literature**

According to the Vancouver-style.

With numerical notation in the text.

Titels in the sequence of the text

### *Example*

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